

To: Members of the Health Improvement Partnership Board

Notice of a Meeting of the Health Improvement Partnership Board

Thursday, 27 March 2014 at 2.00 pm

Old Library, Oxford Town Hall, Oxford



Peter G. Clark
County Solicitor

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Contact Officer: **Sophie Kendall, Partnership & Policy Officer**
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Membership

Chairman – District Councillor Mark Booty
Vice Chairman - City Councillor Ed Turner

Board Members:

Cllr Anna Badcock	South Oxfordshire District Council
Ian Davies	Cherwell & South Northants District Council
Dave Etheridge	Chief Fire Officer & Head of Community Safety
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health & Voluntary Sector
Paul McGough	Public Involvement Network
Dr Jonathan McWilliam	Director of Public Health
Dr Paul Park	Oxfordshire Clinical Commissioning Group
Cllr G.A. Reynolds	Cherwell District Council
Aziza Shafique	Public Involvement Network
Cllr Alison Thomson	Vale of White Horse District Council
Jackie Wilderspin	Assistant Director for Public Health

Notes:

- **Date of next meeting: Thursday 29th May 2014**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or Rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, District Councillor Mark Booty**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decision of September Meeting (Pages 1 - 6)**

To approve the amended Note of Decisions of the meeting held on 26 September 2013.

6. **Note of Decision of Last Meeting (Pages 7 - 14)**

2.05
5 Minutes

To approve the Note of Decisions of the meeting held on 28 November 2013 and to receive information arising from them.

7. **Joint Strategic Needs Assessment Annual Report (Pages 15 - 50)**

2:10
20 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Jackie Wilderspin, Oxfordshire County Council

The draft annual Joint Strategic Needs Assessment report to the Health and Wellbeing Board, reporting on trends in local data.

8. **Performance Report (Pages 51 - 56)**

2:30
20 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Jonathan McWilliam, Oxfordshire County Council

A report of progress against the targets of the Health Improvement Board.

9. Healthy Weight Strategy (Pages 57 - 84)

2:50

20 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Rebecca Cooper, Oxfordshire County Council

The draft Healthy Weight Strategy 2014-17, which aims to tackle obesity and promote healthy weight for the people of Oxfordshire.

The Health Improvement Board are recommended to:

- Approve the Strategy
- Agree that the draft action plan for the Strategy is developed further, in conjunction with stakeholders during the consultation process, and is returned to the Health Improvement Board for final approval

10. Oxford University Hospitals Trust and Oxfordshire County Council Joint Public Health Strategy (Pages 85 - 96)

3:10

20 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Louise Marshall, Oxfordshire County Council and Adam Briggs, Oxford University Hospitals Trust

The purpose of this paper is to seek the approval of the Board for this public health strategy for Oxford University Hospitals Trust, with priorities for 2014/15.

This strategy will be jointly owned by Oxford University Hospitals Trust and Oxfordshire County Council, and has been approved by the Oxford University Hospitals Trust Board.

11. Public Involvement Network Update (Pages 97 - 102)

3:30

10 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Paul McGough, Public Involvement Network Representative

A paper to update the Health Improvement Board on the Public Involvement Network

Representatives' main areas of focus and to highlight key issues and messages from the public to inform forward activity.

12. Public Health Protection Forum Report (Pages 103 - 106)

3:40

15 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Eunan O'Neill, Oxfordshire County Council

A report on the activity of the Public Health Protection Forum over 2013-14, performance and forward plan for 2014-15.

13. Forward Plan (Pages 107 - 108)

3:55

5 minutes

People responsible: Members of the Health Improvement Board

Presented by: Councillor Mark Booty, Chairman

A discussion of the Forward Plan for the Health Improvement Board.